

## **Minutes University Library Committee**

**Date:** September 28, 2006

**Time:** 4:00-5:00 p.m.

**Location:** Library Board Room

**Chair:** Douglass Berry, II

**Members Present:** Eileen Hitchingham, Ross Edmonds, Irene Glennon, Werner Kohler, Joe Loferski, Bill Newton, Dawn O'Dell

**Guests:** Lesley Moyo

### **Welcome New Members**

E. Hitchingham opened the meeting with introductions and welcomed new committee members.

### **Introduction and Welcome of Lesley Moyo, new Director of Instructional Services**

E. Hitchingham introduced the new Director of Instructional Services, Lesley Moyo.

Lesley is a native of Zambia and brings an international perspective to library service. She attained her MLIS from UC Berkeley. She first taught library studies at the University of Zambia and then moved on to the University of Zimbabwe Library, where she held various public service positions, including science and technology librarian, and later became the head of reader services. She then moved to the University of Botswana, where she was a lecturer in library and information studies, and was involved in national technology infrastructure assessment through the Botswana Information Technology Society. In 2000, Moyo joined Penn State University, and later became head of the Gateway Libraries – Penn State's electronic libraries.

Ms. Moyo explained that she comes to Virginia Tech with an agenda that includes, among other items, reaching out to the academic community and various user constituencies with tailored library services and programs that support research; collaborating with other faculty and staff to build resources and strengthen existing library research and instructional services. In an effort to increase research support, she and Dean Hitchingham will be visiting each college to talk about the vast growing resources that the library has to offer.

### **Mission and Reporting Structure of University Library Committee**

E. Hitchingham discussed the mission and reporting structure of the University Library Committee. The charge of the University Library Committee is to disseminate knowledge and make recommendations concerning policies, services, and development of the University's libraries.

The University Library Committee reports to the Commission on Graduate Studies and Policies, the Commission on Research, and the Commission on Undergraduate Studies and Policies.

The University Library Committee membership consists of the following representatives:

- The Dean of University Libraries (also representing the Commission on Graduate Studies and Policies)
- One faculty representative from each of the academic colleges (8) nominated by the faculty in each of the colleges (three-year term)
- One faculty senator nominated by the faculty senate (three-year term)
- Library faculty representative on CUSP (concurrent with CUSP term)
- Library faculty representative on COR (concurrent with COR term)
- One classified staff representative nominated by the Staff Senate (three-year term)
- One representative from the Graduate Student Assembly nominated by the Graduate Student Assembly (one-year term)
- One representative from the Student Government Association nominated by the Student Government Association (one-year term)

Hitchingham also distributed informational charts pertaining data regarding operational funding and circulation trends over the last decade.

## **Library Mold**

E. Hitchingham discussed the status of the current mold problem in the Library.

Last Friday, she met with all the Directors to brainstorm on issues that could immediately address in regard to what we may need to do after discovering significant mold in the A-D part of the second floor. This collection includes: archeology, psychology, philosophy, religion, general works, and world history. All the units have pitched in to help make this an issue that presents the least inconvenience possible to our users.

Collection Management and Shelving have been coordinating with Environmental Health and Safety and is working with Purchasing and EHS to prepare a bid for a company to restore the collection, RIS has been assisting with communications to our clientele. Technical Services has modified almost a 100,000 records in Addison so our users could be directed to ILLiad to get the materials that have been sequestered. Circulation has worked with Shelving to assure that items in the affected call number range returning to the collection are relocated to the treatment area. Shelving has circulated mold pictures so any staff seeing mold in other parts of the collection can let them know immediately

It appears that we may be able to see an end to the clean-up by late November. The university has been extremely responsive since we first discovered some mold and is working closely with us.