Search Guide: Ethnic NewsWatch

Search Tips

- Use "quotation marks" to search for exact phrases – "".
- Two (2) word queries (such as race relations) are searched as an exact phrase by default.
- Three (3) word queries (such as Congressional Hispanic Caucus) are searched as words that need to appear in proximity to each other by default. (Proximity being a 250 word block.)
- Use special characters and operators (below) to focus your query.
- If you are looking for lengthy, in depth articles, make use of the word count limiter. WRD(>1000) finds articles containing 1000 words or more.
- Make full use of the ethnic group search field, either by using the dropdown selection or adding ethnic(Hispanic) or ethnic(Jewish), etc. to your search string. Each publication in Ethnic NewsWatch represents the viewpoint of an ethnic or minority group. Create your search and then simply switch the ethnic group designation to limit your results to the selected group. Explore different viewpoints and accomplish compare and contrast tasks easily with this search field.
- The biographical(personal profiles) limiter is useful for locating articles that provide both encyclopedic information as well as more anecdotal material about a person's life. Simply check the limit results box on either the basic or advanced search page. You may also add SU(personal profiles) to your search string.

Truncation and Wildcard Characters

* The symbol * is used as a right-handed truncation character only; it will find all forms of a word. For example, searching for orphan* will find “orphan”, “orphaned”, “orphanage”, etc.

? The symbol ? is used to replace any single character, either inside the word or the right end of the word. ? cannot be used to begin a word. For example, searching for t?re will find “tire”, “tyre”, “tore”, etc.

Operators

Boolean, proximity and adjacency operators are used to broaden and narrow your search.

AND Find all the words. When searching for keywords in "Citation and Document Text," AND finds documents in which the words occur in the same paragraph (within approx. 1000 characters) or the words appear in any citation field.

Example: gun control and legislation

(Use W/DOC in place of AND when searching for keywords within "Citation and Document Text" or "Document Text" to retrieve more comprehensive results.)

AND Find articles which contain the first word, but not the second word.

Example: Toni Morrison and not “Song of Solomon”

NOT Find any of the words.

Example: gun control or firearm’s regulations

W/# Find documents where these words are within some number of words apart (either before or after). Use when searching for keywords within "Citation and Document Text" or "Document Text." Can use any number from 1 to 100.

Example: Princess Diana w/20 accident

W/PARA Finds documents where these words are within the same paragraph (within approx. 1000 characters). Use when searching for keywords within "Document Text."

Example: abortion w/para pro-choice.
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W/DOC  Find documents where all the words appear within the document text. Use W/DOC in place of AND when searching for keywords within "Citation and Document Text" or "Document Text" to retrieve more comprehensive results.
   *Example:* President Bush w/doc Iraq war

NOT W/#  Find documents where these words appear but are not within some number of words apart (either before or after). Use when searching for keywords within "Citation and Document Text" or "Document Text." Can use any number from 1 to 100.
   *Example:* Middle East not w/20 Gaza strip

PRE/#  Find documents where the first word appears some number of words before the second word. Use when searching for keywords within "Citation and Document Text" or "Document Text."
   *Example:* world pre/3 web
## Search Field Syntax

### Abstract (AB)
Search article abstracts for your terms.

**Valid Forms:**
- AB
- ABS

**Examples:**
- ABS(research agenda)
- CO(United Nations)

### Author (AU)
Use to find articles written by an author or reviewer.

**Valid Forms:**
- AUTHOR
- AU

**Examples:**
- AUTHOR(Mahmoud Awad)
- AU(Adhikari, Ravi)

### Citation and Abstract
When you select **Citations and abstracts** from the drop-down menu, ProQuest searches the following fields:

- Author
- Citation, including indexing
- Abstract
- Article Title
- Source (publication title)

### Date (Numeric) (PDN)
The publication date in numeric format (mm/dd/yyyy). For example December 12, 1999 appears as 12/12/1999.

**Valid Form:**
- PDN
- PD

**Example:**
- PDN(12/12/1999)

### Document ID (ID)
Search the unique database ID for articles and documents in ProQuest.

**Valid Forms:**
- ID

**Examples:**
- ID(83453275)

### Document Language (LN)
Searches the language index, which indicates the language in which the document was originally written.

**Valid Forms:**
- LN

**Examples:**
- LN(Spanish)

### Document Text (TX)
Searches only the full text of articles for your search terms. Article abstracts are not included in

**Valid Forms:**
- TX

**Examples:**
- TX(search term)
this search. AND, OR, and other search operators are treated as such unless enclosed in quotes.

Valid Forms:

TX
TEXT

Examples:

TX(Kofi Annan)
TEXT("North Sea oil")

Document Title (TI)

The title of an article, such as, “Outlook for Indian Education in the Year 2001.” This search field locates the occurrence of search words in the title of the article.

Valid Forms:

TI
TITLE

Examples:

TI(Outlook)
TI(Indian AND education)
TI("Outlook for Indian Education in the Year 2001")

Document Type (DT)

Use this search field to look for search words or phrases in articles of a certain type.

Valid Forms:

DT
AT

Examples:

DTYPE(commentary)
TY(editorial)
AT(feature)
DT(news)
DTYPE(television review)

Ethnic Group (ETHNIC)

Used to search Ethnic Group index. This field indicates which ethnic group the publication represents.

Use keyword(s) to search this field.

The set values for this field are:

- African American/Caribbean/African
- Arab/Middle Eastern
- Asian/Pacific Islander
- European/Eastern European
- Hispanic
- Jewish
- Multi-Ethnic
- Native People

Examples:

"affirmative action" AND ETHNIC(Hispanic)

Geographical Name/Location (GEO)

Use this search field to look for articles in which a geographical area or location figures prominently in the text.

Valid Forms:

GEO
GN
LO
LOCATION
GC

Examples:

GEO(Midwest)
GN(UK)
GEO(New South Wales)
GN(Black Forest)

Note: When you search using Location, ProQuest finds articles containing your search terms in the index field. For example, a search for GEO(Paris), will find articles indexed on Paris and Paris City Utah. To find articles indexed with the exact term Paris, use the literal search field: LGEO({Paris}). The literal search field uses curly braces inside of parentheses.

Headnote (HEAD)

This search field looks for search words that occur in the headnotes of an article. Headnotes are short introductions, explanations, or comments at the beginning of an article. They are different from abstracts in that they do not attempt to summarize the content of the article.
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Valid Forms:
- HEAD
- HDN

Examples:
- HEAD(escalator accidents)
- HDN(digital tv)
- HEAD(GLOBAL Economy)

Image Caption (CP)
This search field looks for occurrences of search words in the caption text accompanying article illustrations, graphs, and photographs.

Valid Forms:
- CAP
- CP

Examples:
- CAP(Chart)

Issue (IS)
Used to search Issue Number. Use keyword(s) to search this field.

Valid Forms:
- ISSUE
- IS

Examples:
- IS(10)

Personal Name
Use to find articles about a person. When the Personal Name field is displayed in an article citation, the life spans of historical figures follow their names.

You can enter the name in any format. Searching for NA(John A Smith) will return the same results as NA(Smith, John A).

Valid Forms:
- NAME
- NA
- PNM
- NM
- PER

Examples:
- NAME(Toni Morrison)
- NA(Putin, Vladimir)
- NM(Cesar Chavez)

Publication Title / Journal Name (JN)
Used to search by a specific publication or publications.

Valid Forms:
- SOURCE
- SO
- JR
- JN
- JO
- SR
- PTI
- PUB

Examples:
- SO(La Opinion)
- SO(New York Amsterdam News or New Pittsburgh Courier)
- JO(Jewish) -- retrieves all periodicals with "Jewish" in their titles.

Section (SE)
Search for articles that appear in a specific section of a publication. Use the SOURCE search field to specify a publication. You must specify the section name exactly as it appears in the publication.

Valid Forms:
- SE
- SEC

Examples:
- SE(money)
- SEC(sports)

Subject (SU)
Use the Subject search field to look for articles about a specific subject.

Valid Forms:
- SUB
- TERMS
- SB
- SU

Examples:
- SUB(international relations)
- SU(hostage negotiations)
- SU(Islam)
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## Volume (VO)

Used to search *Volume*. Use **keyword(s)** to search this field.

**Valid Forms:**
- VOLUME
- VO
- VOL

**Examples:**
- VO(100)

## Word Count (WC)

The number of words in the article text. Use this search field to locate articles under (<) or over (>) a certain length.

**Valid Forms:**
- WORDS
- WRD

## Year (YR)

Used to search *Publication Year* index.

**Valid Forms:**
- YR
- YR(1986)
- YR(1986-1987)
- YR(>1998)
- YR(<1998)

Examples:
- WORDS(<1000) finds articles containing 1000 words or less
- WRD(>500) finds articles containing 500 words or more
- WC(750 AND <1000) finds articles between 750 and 1000 words
### Stop Words

ProQuest ignores the following frequently used words. To use them as part of a search phrase, enclose them with quotation marks: e.g. "the sound and the fury".

<table>
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### Example Searches

The examples below illustrate the kinds of searches you can build in Basic Search or Advanced Search using operators and fields.

**diversity**

Finds articles that contain the word diversity.

**educat***

Finds articles containing the words; education, educator, educate, educating.

The "***" is the truncation symbol to find multiple forms of a word.

**diversity AND ethnic studies**

Finds articles that contain the word diversity and the phrase ethnic studies.

**"Congressional Black Caucus"**

Finds articles that contain the phrase Congressional Black Caucus.

Note: Always enclose phrases longer than two words in quotation marks.

<table>
<thead>
<tr>
<th>sub(Hispanic American) AND Texas AND education</th>
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</thead>
<tbody>
<tr>
<td>Finds articles about Hispanic Americans that mention Texas and education.</td>
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<tr>
<td>The subject search field will help you find articles that are about a particular subject.</td>
</tr>
<tr>
<td>The addition of keywords (in this case - Texas and education) allow you to focus your search more precisely.</td>
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</tbody>
</table>

<table>
<thead>
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<th>ethnic(Arab/Middle Eastern) AND professional</th>
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<tbody>
<tr>
<td>Finds articles from the Arab/Middle Eastern presses that contain the word professional.</td>
</tr>
<tr>
<td>Use the Ethnic Group search field to find articles from different ethnic and minority presses.</td>
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</tbody>
</table>
author(Greg Mathis)
Finds articles written by Greg Mathis, national board member of the Southern Christian Leadership Conference.

There are two valid forms for an author search - Author or the abbreviation AU and the name may be inverted - ex. au(Mathis, Greg).

at(book review) AND name(Amy Tan)
Finds book reviews of works by Amy Tan.

Use the Article Type search field (at) to find different kinds of articles, including biographies, interviews, and recipes.

Note that dtype is also a valid syntax form for Article Type.

source(Black Enterprise) AND company(AT&T) AND PDN(>02/01/1988 AND <12/31/1998)
Finds articles from the magazine Black Enterprise about the company AT&T published between February 1, 1988 and December 31, 1998.

Use source to restrict your search to a specific newspaper or journal.

Use company to restrict to a specific company.

Use PDN to restrict to a specific date range.

at(movie review) AND "The Fighting Temptations"
Finds movie reviews of The Fighting Temptations.

Where to find help

In North America:

- **Technical Support**
  Phone: 800-889-3358
  Email: tsupport@proquest.com
  Web: [http://proquest.com/techsupport](http://proquest.com/techsupport)

- **Search Assistance**
  Phone: 800-889-3358
  Email: technicalsupport@proquest.com
  Web: [http://proquest.com/techsupport](http://proquest.com/techsupport)

- **Product Help**
  Product help and downloadable guides: [http://proquest.com/products_pq/training](http://proquest.com/products_pq/training)

Outside of North America:

- **Technical Support**
  Email: support@proquest.co.uk
  Freephone: 0880 220 710 (UK only)
  Telephone: +44 1223 271 496 (Outside of UK)

- **Product Help**
  Product help and downloadable guides: [http://proquest.co.uk/pqtraining](http://proquest.co.uk/pqtraining)