

# Dow Jones Factiva

## Factiva.com Search Form

Retrieve precise search results using the Search Form. This interface guides you through building searches just like an information professional.

### Search Form Fields 1

**All of these words:** Terms entered here must appear in each of your results.

**At least one of these words:** One or more of the terms entered here must appear in each of your results.

**None of these words:** None of the terms entered here should appear in your results

**This exact phrase:** Enter a single phrase that should be in all results.

### Saved Search 2

Save time by using [Save Search](#) to store up to 25 full search queries, including your keywords, sources and Dow Jones Intelligent Indexing™ selections. Searches can be run any time in the future from Saved Searches.

### Identify Duplicate Articles 3

Read only the unique stories that add critical intelligence to your understanding of a topic by selecting one of the Duplicate Article settings. Clearly identified duplicate article will appear within your headline pages always remaining accessible to you.

Tip: For guided assistance in building complex searches, use the Search Form Tab.



### Discovery Pane 1

More than just pretty pictures, the Discovery Pane provides immediate analysis of your search results using charts and graphs. Go beyond the analysis and use Discovery to filter and target your results.

**Date:** A timeline breakdown of the number of articles matching your search.

**News Clusters:** Commonly found news themes in the first 100 articles, listed in decreasing order.

**Companies:** Ten most mentioned companies.

**Subjects:** Ten most common subjects.

**Industries:** Ten most mentioned industries.

**Sources:** Ten most common publications.

**Keywords:** Most mentioned keywords or phrases in the first 100 articles.

### Expose, Collapse, and Re-size Frames

Customize what you see and how much you see with your frames options.

2 Toggle between a **Frames** and **No Frames** view.

3 Collapse or expose the analysis of the entire Discovery Pane or an individual component.

4 Re-size your article frame to maximize your viewing window.

### Content Types 5

Read, listen or view results as you evaluate citations from Publications, Web News, Pictures, and Multimedia tabs.

### Post Processing 6

- Display your selected headlines.
- E-mail selected headlines in a variety of formats.
- Formats selected headlines for printing in a new browser window.
- Formats selected headlines for saving in a new browser window.
- Store and share headlines organized by topic or project.
- RTF** Export selected headlines or articles to your word processor.
- PDF** Export selected headlines or articles to Adobe® Reader® for a presentation-ready format.
- XML** Use this format to republish content to other communication tools.
- Build and disseminate newsletters on-the-fly in multiple formats to share with your audience.

