

**VIRGINIA TECH – UNIVERSITY LIBRARIES
INSTRUCTION DEPARTMENT
ANNUAL REPORT
May 1, 2001 – April 30, 2002**

NOTE: Brief departmental reports are used to create the annual report for the University Libraries. Annual reports are available at ABOUT THE LIBRARIES.

INSTRUCTION DEPARTMENT (INCLUDING TRAINING)

Accomplishments

- Very successful departmental workshop on teaching evaluation took place in June 2001; projects from this workshop include development of an Instruction Department Clearinghouse and a report on alternative assessments.
- Review of 10 months of statistics suggests that the number of events (classes, tours, presentations), people contacted has increased
- Fourteen library and technology questions were included on the summer 2001 Annual Freshman Survey
- Development (with assistance from many in the library) of the web-based outreach form for collecting and reporting statistics.
- Student Success Grant renewed for a 2nd year; CIL Grant renewed for a 2nd year
- Continuing CEUT relationship
- Library booth at all sessions of Freshman Orientation

Goals and Planning for 2002-2003

- Complete, assess and begin using the Information Skills Modules, complemented by other available tutorials; success depends on availability of financial and human resources
- Develop a plan that provides upper level students with discipline-specific skills needed for successful completion of their academic career, lifelong learning, and/or graduate school success
- Investigate opportunities for including an information skills component in the University's Core Curriculum
- Investigate the development of a 1-credit hour (elective) course on research skills, information literacy, and/or using the library; if feasible, financial support will be sought via both local and national grant funding agencies
- Plan, implement and evaluate activities in support of Goal 3 of the University Libraries' Strategic Plan
- Identify potential focus for departmental workshop to be held in spring 2003; plan and implement if deemed appropriate
- Respond to and, when possible, help shape the library role in a restructured university

Training

- Plan, implement and assess a program of training that will support data-driven decision making
- Plan, implement and assess an orientation program for new employees

Ongoing goals from previous years:

- Evaluation of instruction sessions (including maintenance of departmental clearinghouse, possible development of an online departmental teaching portfolio and creation of new tools for assessment)
- Development of a plan that provides a curriculum-based cumulative learning experience for students to develop information skills

Training

- Identify ways in which the new program of training paths might link to the University's mandatory job dimensions for classified staff

Goals and Planning for 2001-2002

- Instruction Department web site was completed in time for use at the beginning of fall semester 2001
- Information Skills Modules encountered unforeseen obstacles; the goal for this project was discarded in December 2001 and has been rewritten for 2002-03
- The 1st Year Team completed a plan that identified critical competencies for 1st year students and identified methods for marketing library services to students and to faculty members who teach these students; plan is in the process of being implemented (see attached report)
- Training program with workshops organized in paths was initially implemented in fall 2001
- Planning for In-Service Day 2002 took place throughout the fall 2001 and spring 2002