

Date:	December 7, 2004	University Library Committee Meeting
Time:	3:00-4:00 p.m.	Meeting Goal: Meet to share information with the University community and to receive advice from the University community regarding the library
Location:	Library Boardroom	

Guests: D. Kenney	Members Present: <input checked="" type="checkbox"/> Larry Alexander <input checked="" type="checkbox"/> Ralph Amateis <input checked="" type="checkbox"/> Douglas Berry <input type="checkbox"/> Salahuddin Choudhury	<input checked="" type="checkbox"/> Paul Heilker <input checked="" type="checkbox"/> Eileen Hitchingham <input checked="" type="checkbox"/> Cyndi LeFebvre <input type="checkbox"/> Edie Moussa <input checked="" type="checkbox"/> Bill Newton	<input checked="" type="checkbox"/> Ray Plaut <input checked="" type="checkbox"/> David Radcliffe <input checked="" type="checkbox"/> Wyatt Sasser <input checked="" type="checkbox"/> Arthur Snoke <input type="checkbox"/> Matt Vepraskas
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Agenda Items:

Item	Action Taken
The Library committee in the University Governance Structure	<p>E. Hitchingham- The University Library Committee currently consists of 13 members:</p> <ul style="list-style-type: none"> • One faculty representative from each of the academic colleges (8) nominated by the faculty of each college (three-year term) • One faculty senator nominated by Faculty Senate (three-year term) • One classified staff representative nominated by Staff Senate (three-year term) • One representative from the Graduate Student Assembly nominated by the GSA (one-year term) • One representative from the Student Government Association nominated by the SGA (one-year term) • Dean of University Libraries <p>The Library Committee reports to the Commission on Graduate Studies and Policies (CGS&P), the Commission on Undergraduate Studies and Policies (CUSP), and indirectly to the Commission on Research (COR). The mission of the committee is to disseminate knowledge and make recommendations concerning policies, services and development of the University's libraries.</p> <p>For the past several years the Libraries' faculty representatives for these commissions have been invited as guests to the University Library Committee meetings. ULC members discussed expanding membership to include the library faculty representative for CGS&P and the library faculty representative for CUSP as active members. It was agreed that there would be no conflict of interest if these representatives were added as members. Committee members also agreed that the University Library Committee (ULC) should eventually report directly to COR and no longer be a dotted line. This would require changing the committee structure and changing the reporting structure. E. Hitchingham will draft wording to go out to ULC members.</p>

Renewals and Library Borrowing	<p>D. Kenny gave an overview of the current operations for borrowing privileges for Virginia Tech faculty. He supplied a handout containing a chart which outlines the current policy (see below http://www.lib.vt.edu/services/circ-reserve/borrowing.html)</p> <p>Committee members discussed the policy and possible revisions. Some problems which currently exist may be corrected once the Library replaces the old library system. Committee members agreed to keep this as an item for further discussion.</p> <p>VT Faculty Borrowing Privileges</p> <table border="1"> <thead> <tr> <th align="center">Format</th> <th align="center">Loan Period</th> <th align="center">Maximum No. of Items</th> <th align="center">Number of Renewals</th> </tr> </thead> <tbody> <tr> <td>Books</td> <td>90 days</td> <td align="center" rowspan="4">100</td> <td align="center">1</td> </tr> <tr> <td>Storage Journals</td> <td>21 days</td> <td align="center">0</td> </tr> <tr> <td>Browse Books</td> <td>21 days</td> <td align="center">0</td> </tr> <tr> <td>Scripts</td> <td>30 days</td> <td align="center">3</td> </tr> <tr> <td>Compact Discs, Audiocassettes, Phonorecords</td> <td>90 days</td> <td></td> <td align="center">1</td> </tr> <tr> <td>Videos, DVDs, Optical Discs</td> <td>2 business days Exception: Videos Checked out on Friday will be due Monday!</td> <td align="center">2</td> <td align="center">0</td> </tr> </tbody> </table>	Format	Loan Period	Maximum No. of Items	Number of Renewals	Books	90 days	100	1	Storage Journals	21 days	0	Browse Books	21 days	0	Scripts	30 days	3	Compact Discs, Audiocassettes, Phonorecords	90 days		1	Videos, DVDs, Optical Discs	2 business days Exception: Videos Checked out on Friday will be due Monday!	2	0
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Next Meeting:

Date: January 25, 2005	Time: 3:00-4:00pm	Location: Library Boardroom
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