

**ULC Meeting Minutes**

<b>Date:</b>	October 21, 2003	<b>Meeting Goal:</b> Meet to share information with the University community and to receive advice from the University community regarding the library
<b>Time:</b>	3:30-4:30pm	
<b>Location:</b>	Library Boardroom	

<b>Guests:</b> Heather Ball Ed Lener Paul Metz	<b>Members Present:</b> <input checked="" type="checkbox"/> Jonathan Abbott <input checked="" type="checkbox"/> Deborah Cook <input checked="" type="checkbox"/> Edie Moussa <input checked="" type="checkbox"/> Ralph Amateis <input checked="" type="checkbox"/> Eileen Hitchingham <input checked="" type="checkbox"/> Bill Newton <input checked="" type="checkbox"/> Don Cherry <input type="checkbox"/> Jason Hutchens <input checked="" type="checkbox"/> Ray Plaut <input type="checkbox"/> Salahuddin Choudhury <input checked="" type="checkbox"/> Cyndi LeFebvre <input checked="" type="checkbox"/> David Radcliffe
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<b>Agenda Items:</b>	
<b>Item</b>	<b>Action Taken</b>
Welcome and introduction of members	B. Newton opened the meeting and committee members introduced themselves.
The Library committee in the University Governance Structure	E. Hitchingham explained the Library Committee's position in the University Governance System and mission statement. The Library Committee reports to the Commission on Graduate Studies and Policies, the Commission on Undergraduate Studies and Policies, and indirectly to the Commission on Research. The mission of the committee is to disseminate knowledge and make recommendations concerning policies, services and development of the University's libraries.
Collection Building and Funding	Paul Metz, Director of Collection Management, discussed the means by which funds are allocated for the purchase of books. A large and growing share of the Libraries' book acquisitions arrive automatically on an approval plan that covers university presses and a long list of associations and strong trade publishers, or on standing orders with publishers. The remaining funds for discretionary purchases are divided among the disciplines with an eye to usage patterns, enrollments and degrees offered, the extent and expense of disciplinary literatures, and other factors. There is heavy interdisciplinary use.
LibQUAL+ Results	E. Hitchingham presented an overview with some graphing information demonstrating the LibQUAL+ results for 2003. LibQUAL+ is a suite of services aimed at measuring library user perceptions and expectations of service quality. It is an assessment of how the Library's services are perceived, what we are, where we are going and how we deliver. The respondents consisted of graduate and undergraduate students. Preliminary analysis shows that VT Libraries' rating falls mostly in the middle when compared to other ARL Libraries. VT Libraries' inter library loan services rated higher overall than other ARL Libraries
Library Systems Review Update	Reasons for choosing a library system for a major research university: <ul style="list-style-type: none"> <li>• Old systems, limited functions</li> <li>• With web most research libraries began to migrate to newer systems</li> <li>• We are reviewing features of the major systems used by our peer and that are offered by our current vendor</li> <li>• Our staff is small staff – interested in what exists</li> <li>• We are working with university procurement to issue an RFP</li> <li>• We anticipate making an award by summer 2004.</li> </ul> Six vendors were invited to give presentations and information sessions, summer 2003: <ul style="list-style-type: none"> <li>• Dynix</li> <li>• Endeavor</li> <li>• Ex Libris</li> <li>• Innovative Interface</li> <li>• Sirsi</li> <li>• VTLS</li> </ul>

<b>Next Meeting:</b>		
<b>Date:</b> November 18, 2003	<b>Time:</b> 3:30-4:30pm	<b>Location:</b> Library Boardroom